



A Peek into the SurroundUs Process

You may think you've accumulated thousands of photos over the years. But the truth is, most people have accumulated tens of thousands of photos over the years. That's a lot for any one person to manage without the time or expertise.

SurroundUs Services has developed a tried-and-true method for tackling your digital photo organizing needs: The SurroundUs System!

After our photo organizing consultation to determine if this is a good fit for your needs, there will be an initial consultation with the SurroundUs team, they will get to work developing a comprehensive, customized plan to address the unique needs of each family's photo collection. Then, the real fun begins!

Step 1: Consolidate

Most people have years of photos scattered across multiple devices and platforms. Locating and extracting all of these files can be an overwhelming undertaking.

In this phase, the team locates all your photos and videos for you. Once they have received your old computers, mobile devices, hard drives, CDs, online sources containing photos and videos, and any prints to be digitized, they gather your media files onto a working drive to prepare for your organization project.

Step 2: Deduplicate

We know your photo collection can quickly become cluttered. Often, pesky duplicates are to blame!

In this phase, the team uses specific tools to identify and remove duplicates and near duplicates from your collection. This is a critical step in the photo organizing process, as it can remove thousands of files, saving you precious time and storage space!

Step 3: Organize

In this phase, SurroundUs imports your consolidated and deduplicated collection into the photo management system of your choosing. They recommend one of the Big Four: *Amazon Photos*, *Apple Photos*, *Google Photos* or *OneDrive*. They also configure your computing and mobile device settings for optimal storage, sharing, syncing and more.

Finally, the team creates an automated system that works for you and your family! They highlight and tag your most important people and places, develop relevant albums based on



your preferences, and make sure your photos are displaying chronologically with date and time corrections, enabling you to quickly and easily locate your memories.

Step 4: Maintain

In the maintain phase, your photo project is complete! Hooray! You can finally breathe easy, knowing that your photo collection is safe, consolidated and organized.

In this phase, SurroundUs teaches you how to back up your computer as well as how to keep your photos organized going forward. They even provide a few resources to make maintaining your collection a breeze.

Don't have the time to keep your photo system in check? Don't sweat! SurroundUs Services offers a variety of maintenance programs to keep your system organized and efficient!

Let the SurroundUs team of organizing pros help you transform your digital mess into the photo collection of your dreams, one that can be effortlessly enjoyed by you and your family for years to come! Confirm your plans with your SurroundUs Consultant and let's get started!

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What Others Say

"My wife and I tried to organize our photos over the years and ended up with so many different devices and cloud services we couldn't find the photos when we wanted to do something with them. Jordan and her team were able to consolidate and get rid of all of our duplicates to simplify our backup plan. She also provided a simple reminder and note cards which will be helpful for keeping our photos organized going forward!" -Ryan H.

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